



BANCHORY AMATEUR SWIMMING CLUB  
Halloween Mini Meet  
Sunday 29<sup>th</sup> October 2023  
Licence No.: <tb>



**Banchory A.S.C. invites you to their Halloween Mini Meet**  
(Under FINA and SASA Rules)

**Sunday 29<sup>th</sup> October 2023**



Banchory ASC are delighted to invite you to attend our Halloween themed mini meet to be held at Banchory Sports Village. We aim to provide a fun and encouraging atmosphere for younger swimmers - definitely not too scary!

<b>Venue</b>	Banchory Sports Village, Provost Webster Drive Banchory AB31 5BL
<b>Pool</b>	25 Metres, 6 Lanes, anti-turbulence ropes Dolphin automatic start system
<b>Sessions</b>	Session One: Warm up 0910, Start 1010 Session Two: Warm up 1310, Start 14.10  BSV is not open to competitors until 9am. Please do not arrive before this time.
	We have a Dolphin Auto-Start system which synchronises the starts of races. Finishes are completed by timekeepers.
<b>Age Groups</b>	8, 9, 10, 11 years. Age as at day of meet.
<b>Events</b>	Please see attached sheet for programme of events. All events will be HDW.  We have included 25m butterfly for ages 8 to 11 as we recognise some swimmers have had limited opportunity to race this stroke. However, only ONE distance of fly may be entered, e.g. a swimmer may not enter both 25m and 50m fly.  Relay teams are MIXED GENDER (each team should be 2 boys and 2 girls).  Relay team entries will be restricted to a maximum of two teams per club.  Swimmers must only swim in their own age group and must be entered in an individual event in order to be part of a relay team.  The “one start” rule will apply. Over the top starts will be used where practical. Swimmers are encouraged to dive.
<b>Entry information</b>	Entries to be on HY-TEK Files only. Download Entry File from either: <a href="http://www.sasanorth.org.uk">www.sasanorth.org.uk</a> or <a href="http://www.swimscotland.co.uk">www.swimscotland.co.uk</a>  Alternatively, please email <a href="mailto:externalmeetentries.basc@gmail.com">externalmeetentries.basc@gmail.com</a> to request the file.



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	<p>Please note that this is a club competition and entries from composite teams will not be accepted.</p> <p><b>***CLOSING DATE FOR ENTRIES IS 5pm 29<sup>th</sup> September 2023***</b></p> <p>Late entries will not be accepted.</p> <p>A draft programme will be available to Entry Secretaries prior to Meet date.</p> <p>Refunds may be considered but any request should be accompanied with a relevant medical note.</p> <p><b>All swimmers must have paid their current SASA registration fee.</b></p>
<b>Entry Times</b>	<p>No consideration times have been set for this meet. Entry times need not be accredited, but real or training times should be entered for all swims to allow seeding of heats.</p> <p><u>NT entries will be accepted for 25m events but times are preferred for seeding purposes.</u></p> <p>Banchory ASC reserve the right to restrict the number of heats in any event, and to fill empty lanes with their swimmers.</p>
<b>Entry Fees</b>	<p>£6 per event</p> <p>£7.00 per relay team</p> <p>Payment should only be made by BACS:</p> <p>Sort code: 82-61-00 ; Account No.: 0013 6173 Please use your club code in your payment reference.</p> <p>Please note the entry file and summary sheet must be received by email by the closing date closing date. Late payment will result in entries being rejected in the case of oversubscription.</p> <p>Summary Sheet, entry report and Hy-tek entry file to be sent to: <a href="mailto:externalmeetentries.basc@gmail.com">externalmeetentries.basc@gmail.com</a>. Replies will be sent to confirm receipt of your entry.</p>
<b>Accreditation</b>	<p>Accreditation has been applied for, therefore please complete the registration declaration in the summary sheet: Licence number: &lt;tbc&gt;</p>
<b>Awards</b>	<p>Medals will be awarded for 1st, 2nd and 3rd places in each event for each age group.</p>



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<b>Hot Heats</b>	<p>There will be 5 x Hot Heats per session (10 in total across the day).</p> <p>These will be selected at random and the swimmers will be notified via a horn prior to the heat starting. The heat winner will be declared by the referee and the winning swimmer will win a small prize.</p>
<b>Fundraising</b>	<p>There will be Halloween themed games and a raffle for attendees to participate in to assist the club with fundraising activities.</p>
<b>Withdrawals</b>	<p>Early withdrawals should be sent to <a href="mailto:externalmeetentries.basc@gmail.com">externalmeetentries.basc@gmail.com</a>, noting swimmer's name, age and event numbers preferably before 5pm on Saturday 29<sup>th</sup> October.</p> <p>Withdrawals on the day should be notified to the recorders desk at least one hour prior to the start of the appropriate session.</p> <p>There are no refunds for entries withdrawn after the draft program has been prepared.</p>
<b>Officials</b>	<p>Clubs are asked to provide a list of officials willing to help on the day.</p> <p>All clubs are expected to provide a minimum of 2 officials per session, one of which should hold a minimum qualification of Judge 1.</p> <p>Clubs that have 12 swimmers or more should provide a minimum of 3 technical officials per session, at least one of which should hold a minimum qualification of Judge 2.</p> <p>Mentoring requests will be considered by the Meet Referee. It may be more likely for mentoring requests to be honoured if the clubs attending the meet provide a supply of qualified officials (Judge 1 &amp; above), however we cannot guarantee all requests to be granted. Please note that probationary Judges and Timekeepers wishing specific signatures, i.e. Chief timekeeper or stroke, should make this request when names are submitted. Trainees being mentored on the day will not count towards their club's provision of officials required.</p> <p>Please complete the enclosed form and return it with entries.</p> <p>Lunch will be provided for those individuals who officiate during the morning session, and for one coach per club. Lunch vouchers may be purchased on the day for any additional coaches for £5. For any additional lunches required please add to summary sheet.</p> <p>Technical Officer queries should be made to the meet convenor, Angela Bichan, in the first instance <a href="mailto:Meetconvenor.basc@gmail.com">Meetconvenor.basc@gmail.com</a></p>



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<b>Cameras/Video</b>	<p>Please note that anyone wishing to use photographic equipment, including video cameras, must register on the day by completion of the appropriate application form at the entry desk.</p> <p>The use of mobile phones is only permitted in designated areas and will not be permitted in the changing areas in order to prevent any misuse of mobiles with integrated digital camera/video equipment.</p>
<b>Please note</b>	<p>In the event of postponement, cancellation or abandonment of the event, refunds, if any, will be made at the absolute discretion of Banchory Amateur Swimming Club.</p> <p>Banchory Amateur Swimming Club will have no legal liability to make a refund or to pay any form of consequential or indirect damage such as loss of enjoyment, travel and accommodation costs.</p> <p>The use of mobile phones is only permitted in designated areas and will not be permitted in the changing areas in order to prevent any misuse of mobiles with integrated digital camera/video equipment.</p> <p>We are unable to host spectators as the poolside space is required for the swimmers' comfort and safety.</p> <p><b>Banchory Sports Village management request that there should be NO FOOD CONSUMED POOLSIDE or IN THE CHANGING ROOMS.</b></p> <p>Deeside Dance Centre have kindly offered their hall for use at lunch time. They require that no outside footwear should be worn, and we respectfully ask that everyone complies with this.</p> <p>Banchory Sports Village does not open to competitors until 9am. Please ensure swimmers and their families are aware of this.</p> <p>Lockers require a refundable £1 and should be used to store all belongings. The meet organisers and the facility management cannot be held responsible for items lost during the event.</p> <p>Seating areas will be allocated to each team.</p>
<b>Meet Convenor</b>	Angela Bichan <a href="mailto:Meetconvenor.basc@gmail.com">Meetconvenor.basc@gmail.com</a>



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Times will be subject to alteration if necessary, dependent on entries received.

**Session One:** Access to the pool is only possible after 09:00  
Warm up start: 09:10  
Warm up finish: 10:10  
Start: 10:15

101	Girls	OPEN	100m	Medley
102	Mixed	8 years	25m	Backstroke
103	Boys	9 to 11 years	50m	Backstroke
104	Girls	9 to 11 years	50m	Backstroke
105	Boys	8 to 11 years	25m	Butterfly
106	Girls	8 to 11 years	25m	Butterfly
107	Boys	9 to 11 years	50m	Butterfly
108	Girls	9 to 11 years	50m	Butterfly
109	Mixed	8 to 9 years	100m (4 x 25m)	Medley
110	Mixed	10 to 11 years	200m (4 x 50m)	Medley

Finish: 12:15

LUNCH

**Session Two:** Access to the pool is only possible after 13:00  
Warm up start: 13:10  
Warm up finish: 14:10  
Start: 14:15

201	Boys	OPEN	100m	Medley
202	Mixed	8 years	25m	Breaststroke
203	Girls	9 to 11 years	50m	Breaststroke
204	Boys	9 to 11 years	50m	Breaststroke
205	Mixed	8 years	25m	Freestyle
206	Girls	9 to 11 years	50m	Freestyle
207	Boys	9 to 11 years	50m	Freestyle
208	Mixed	8 to 9 years	100m (4 x 25m)	Freestyle
209	Mixed	10 to 11 years	400m (8 x 50m)	Freestyle

Finish: 16:15

FACILITY EXIT: 17:00



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**Technical Officials Sheet**

Club: .....

STO Contact: .....

Telephone: .....

E-mail: .....

NAME	DUTY	SESSION		SIGNATURES?
		1	2	

Trainee Judge 1, Judge 2 or Judge 2S please enter names below requesting mentoring sessions. These will be at the discretion of the referee and the availability of suitable mentors.

NAME	DUTY	SESSION		SIGNATURES TO DATE?
		1	2	

**PLEASE RETURN THIS FORM WITH YOUR ENTRIES**



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Summary Sheet

<b>Club:</b>	
<b>Contact Name:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	

Form for entries	number	Fee	£
Number of female entries		£6 each	
Number of male entries		£6 each	
Number of relays (max 2 per club)		£7 / team	
Additional Coaches Lunch		£5 each	
<b>TOTAL</b>			<b>£</b>

Closing date for entries is 5pm Friday 29<sup>th</sup> September 2023.

The Hy-tek entry file and the summary sheet to be submitted by this time.

The officials sheet and payment to be received within 3 calendar days of closing date (Monday 2<sup>nd</sup> October).

Please send the following information to [externalmeetentries.basc@gmail.com](mailto:externalmeetentries.basc@gmail.com) enclosing:

- Summary Sheet
- Hy-tek Entry file
- Officials Sheet
- Payment confirmation (please use club name in payment reference)

<b>Declaration</b>	I confirm that all swimmers entered in this competition have paid their current SASA membership fee.
	I confirm that the notice about the consumption of no food poolside and the use of photographic equipment, including mobile phones, has been brought to the attention of all swimmers, parents and coaches who will be attending the meet.
<b>Signed</b>	
Date	
<b>Position</b>	